



CREETING ST PETER PARISH COUNCIL

Minutes of the **Extraordinary** Parish Council meeting held **online via Zoom** on **Tuesday, 26th May 2020 at 7pm.**

Present:

Councillors: M Valladares (Chairman)
R Hitt
M Peacock
T Taylor
D Mason

In Attendance J Blackburn – Clerk
Nine members of the public

CSP01/20/21 – TO RECEIVE APOLOGIES OF ABSENCE

None had been received.

CSP02/20/21 – TO RECEIVE DECLARATIONS OF INTEREST

Cllr Peacock declared an interest in item 4 on the Agenda.

CSP03/20/21 – TO RECEIVE APPLICATIONS FOR DISPENSATION

None had been received.

CSP04/20/21 – TO RECEIVE FINANCIAL MATTERS FROM THE CLERK

i) FINANCE REPORT

The Clerk reported on the Council's current financial position and movements since the last meeting. It was reported that the balance in the accounts on 26th May 2020 was £19,909.15.

ii) TO AUTHORISE PAYMENTS AND NOTE RECEIPTS

The Clerk reported the following payments be authorised:-

| | | |
|-----------------------------|---|---------|
| Jennie Blackburn | Clerk's Pay (May) | £189.08 |
| Jennie Blackburn | Clerk's Office Allowance / Expenses (May) | £28.33 |
| MSDC | Bin Emptying 2020/21 | £195.29 |
| Earl Stonham PC | Contribution to ink cartridges | £113.18 |
| ICO | Data Protection Renewal | £40.00 |
| Trevor Brown | Internal Audit 2019/20 | £100.00 |
| SALC | Subscription 2020/21 | £140.12 |
| East Suffolk Drainage Board | Agricultural drainage rates | £1.92 |

It was AGREED: That payments totaling £807.92 be authorised and actioned by the Clerk.

CSP05/20/21 - INTERNAL AUDITOR'S REPORT

The Internal Auditor's Report was received and the Clerk informed members that the following recommendations had been made:

It was recommended that the Council should review and readopt the Local Code of Conduct during the year 2020/21 in order to meet good governance practice.

The Council should amend its Financial Regulations to reflect that the current internet banking arrangements should be allowed temporarily until the Council changes to a Bank that provides a three-signatory procedure.

The Council should ensure that the Internet Banking payment confirmation was attached to the appropriate paid invoice/voucher to secure an adequate audit trail.

It was AGREED: That the Internal Audit report be approved and recommendations noted.

CSP/06/20/21 – FINANCIAL REGULATIONS

As stated above, the Clerk explained that temporarily the Financial Regulations should be amended to reflect that one Parish Councillor authorize payments online until the accounts could be moved to a more appropriate bank where three authorisations could be set up.

It was AGREED: That the amended Financial Regulations be approved.

CSP/07/20/21 – CODE OF CONDUCT

As stated above, the Clerk explained that the Code of Conduct needed to be approved on a more regular basis as the document had been in place since 2011.

It was AGREED: That the Code of Conduct be approved.

CSP/08/20/21 - END OF YEAR 31ST MARCH 2020 STATEMENT OF ACCOUNTS / ANNUAL GOVERNANCE STATEMENT

The Statement of Accounts was presented for approval. **Decision** – approved and to be signed by the Chair and the Clerk

The Annual Governance Statement was approved and would be signed by the Chair and the Clerk.

The meeting was paused for a 10-minute break

CSP09/20/21 – PLANNING APPLICATIONS

Ref: DC/20/01879 - Planning Application - Replacement car parking areas, creation of one new car park, extension to an existing car park and designation of an area for temporary car parking - Muntons Plc, Needham Road, Stowmarket, Suffolk IP14 2AG

Following a brief discussion:

It was AGREED: That the Parish Council had no objections to the application. **Clerk to action.**

Ref: DC/20/01837 - Full Planning Application - Erection of 4no. dwellings and creation of a new vehicular access (following demolition of existing dwelling and ancillary outbuildings) (resubmission of DC/19/01662) - Meadows, Pound Road, Creting St Peter, Ipswich Suffolk IP6 8QS

Despite the appreciation that one or two previous issues had been altered, there remained many concerns in relation to the application that were there from the last time the application was put into planning. Those concerns were both raised by Parish Councillors and members of the public present and were as follows:

- Significant material concerns remained present in the proposed development, which included lack of facilities and overdevelopment of the village
- Utilities such as sewage – concerns over whether the system was adequate
- Access to the site – it would be shared access with a neighbouring property of which had been narrowed to accommodate the application, which was not adequate for the neighbouring property
- Shingle had been included in the application, which would cause noise pollution especially during the evening and night time
- The meadow at the rear of the proposed properties did not seem to be mentioned in the application which caused concerns. Would it be brought back at some stage in the future to house yet more properties? Needed to be clarified.
- Properties would create more traffic within an already busy road, being a cut through from Needham Market to Stowupland. The properties would create a crossroads effect with present properties which would cause a danger to villagers and motorists alike
- Proposed development showed a lack of parking thus making potential residents to park on the main road which would cause issues
- The proposed development would need lighting and although not stated on the plan, would cause light pollution to neighbouring properties should it be installed. The Parish Council would not be in a position to maintain any proposed lighting.
- A nearby pond was the home to Crested Newts and Water Voles and it was essential that the area was assessed, **at the correct time of year**, which showed environmental issues were present
- It was unclear as to who owned the land outside the proposed dwellings and who would maintain that land.

The meeting finished at 8.15pm

Chairman: Dated: