



CREETING ST PETER PARISH COUNCIL

Minutes of the Parish Council meeting held at the Church Hall, The Lane, Creeting St Peter on **Monday, 17th September 2018 at 7.30pm.**

Present:

Councillors: M Valldares (Chairman)
M Peacock
S Lawson
D Mason
R Hitt

In Attendance District Cllr Keith Welham
J Blackburn - Clerk

CSP47/18/19 – PUBLIC FORUM

There were two members of the public present.

CSP48/18/19 – APOLOGIES OF ABSENCE

No apologies had been received.

CSP49/18/19 – DECLARATIONS OF INTEREST

None

CSP50/18/19 – APPLICATIONS FOR DISPENSATION

None had been received.

CSP51/18/19 – MINUTES OF THE MEETING HELD ON MONDAY, 16TH JULY 2018

It was AGREED: That the minutes of the meeting held on Monday, 16th July 2018 be approved as a true record and signed by the Chairman.

CSP52/18/19 – POLICE REPORT

The Police were not present at the meeting and a report had not been submitted.

CSP53/18/19 – TO RECEIVE THE COUNTY COUNCILLOR'S REPORT – CLLR GREEN

Cllr Green was not present at the meeting and had not submitted a report.

CSP54/18/19 - TO RECEIVE THE DISTRICT COUNCILLOR'S REPORT – CLLR WELHAM

Cllr Welham had circulated his report prior to the meeting, which stated the following points:

- **Locality Grants** – Each District Councillor has been allocated £6250 to spend on local projects, so if the Parish Council had any projects planned please make use of the money available and submit an application.

- **Homelessness Provision** - The Foyer in Hillside, Combs Ford had been brought back into use and would more than double the Council's provision of accommodation for families and vulnerable people in Mid Suffolk who found themselves without a home.
- **5 Year Housing Land Supply and the Joint Local Plan** - The 5-year land supply details were being tested at planning inquiries.
- **Development of 18 homes on land opposite Holy Trinity Church in Stowupland** - The outline application gained approval from the Planning Committee in May 2018, subject to certain conditions, included completion of a Section 106 agreement. However, before the Section 106 Agreement was finalised, MSDC claimed a 5-year supply of housing land. One of the material considerations that officers and the committee took into account when evaluating the application was the lack of an adequate supply of housing land. The application was being re-evaluated and MSDC had programmed for the application to be considered by committee again on 26 September.
- **Council House Letting** - Officers had been carrying out a project to devise new ways of working to reduce the time between a Council property being vacated and new residents moving in. That had been very successful and resulted in a reduction from around 50 days in Spring 2018 to 20 to 25 for the last couple of months. That had been achieved almost entirely by better programming and coordination of workforce.
- **District Council ward boundaries** - The Boundary Commission's final draft proposals were now available. They showed Stowupland included in a two-member ward which also included the parishes of Haughley, Wetherden and Old Newton with Gipping and Dagworth. One of the reasons for the review was the recent and predicted growth of housing in Stowmarket. However, the new warding arrangements were based upon the premise that there would be very low growth in the ward covering the four parishes. Clearly, in Stowupland alone there could be an increase of some 700 electors. That would be a huge percentage increase from the present figure of around 1700. Significant increases in the number of electors were also likely in Haughley and Old Newton and the cumulative effect may be enough to trigger another review.

CSP55/18/19 - TO RECEIVE THE CLERK'S REPORT AND FINANCIAL MATTERS

a) CLERK'S REPORT

The Clerk reported that at a previous meeting the Community Infrastructure Levy (CiL) was asked to be looked into by way of obtaining monies towards the improvement of the parishes' street lighting. She stated that the criteria for such monies did not include street lighting. District Councillor Keith Welham suggested the appropriate contact for the Clerk in order to gain further information.

b) FINANCIAL REPORT

The Clerk reported on the Council's current financial position and movements since the last meeting. It was reported that the balance in the accounts on 17th September 2018 was £17,346.81. Members noted the Budget Monitoring report.

c) PAYMENTS AND RECEIPTS

The Clerk reported the following payments be authorised:

17.09.18	100710	Jennie Blackburn	Clerk's Salary (Sept)	£175.18
17.09.18	100711	Jennie Blackburn	Clerk's Expenses (Sept)	£35.08
17.09.18	100712	Parish Magazine Printing	Parish Magazine Printing	£39.95
17.09.18	100715	MSDC Licensing Dept	Lottery License	£20.00
17.09.18	100713	Jennie Blackburn	Clerk's Salary (Oct)	£175.18
17.09.18	100714	Jennie Blackburn	Clerk's Expenses (Oct)	£28.33

It was AGREED: That payments totaling £473.72 be authorised and actioned by the Clerk.

The following receipts were noted.

	Lottery Monies	Ticket Sales	£385.00
100704	Jennie Blackburn	Clerk's Pay (July)	£175.18
100705	Jennie Blackburn	Clerk's Expenses (July)	£44.29
100709	D Mason	Noticeboard Installation Reimbursement	£75.78
100706	Stowmarket Town Council	Grass Cutting	£257.83
	UK Power Network	Power	£24.70
100708	Jennie Blackburn	Clerk's Expenses (Aug)	£28.33
100707	Jennie Blackburn	Clerk's Pay (Aug)	£175.18
	MSDC	Precept 2nd Instalment	£2,622.50
	Lottery Account	Transfer of funds	£385.00

CSP56/18/19 – PLANNING APPLICATIONS

No Planning applications had been received.

CSP57/18/19 - PLANNING DECISIONS

The following decision was noted.

Ref: DC/18/02810 - Outline Planning Application (All Matters Reserved) - Erection of 1no. dwelling Homelands, The Lane, Creeting St Peter, Ipswich Suffolk IP6 8QR - **REFUSED**

CSP57/18/19 – DEFIBRILLATOR

The Clerk reported that the defibrillator was now installed, thank you to Cllr D Mason, and was 'live'. She explained how important it was for the defibrillator and cabinet to be checked on a weekly basis to ensure it was always in a fully working state.

In relation to the free training session, the Clerk asked members for their suggestions as to when it would be best to hold the training.

It was AGREED: That the Clerk put together and circulate a Rota for members to follow, including instructions on what exactly to check, on the defibrillator and cabinet and for members to then report back to the Clerk.

That the Clerk forward suggested dates for the training session to the Community Heartbeat Trust (CHT).

CSP58/18/19 – NOTICEBOARD

The Clerk reported that the new noticeboard has now been installed, thank you to Cllr D Mason and T Taylor, and that she had put pins in so it was now ready for use. The locked panel would be for Parish Council notices only, the middle panel will be for the new footpath map and the unlocked panel for other notices.

CSP59/18/19 – NEWSLETTER ADVERTISEMENTS

The Clerk reported that a resident in the village had replied to the Newsletter advertisement asking if anyone would like to advertise their local business in future newsletters. The resident had put forward her interest and asked the cost. Following a brief discussion:

It was AGREED: That the cost per year, for an advert in the newsletter would be £10. **Clerk to action.**

CSP60/18/19 – LAYBY ISSUES

The Clerk reported that she had received an email from Highways England asking for a screen shot of where the Hawthorn hedging was to be planted and who would be responsible for its maintenance. Members stated that the hedge, being a hawthorn, would need little maintenance. The location of the layby / hedge was explained. **Clerk to Action.**

CSP61/18/19 - PLAY AREA

Cllr Lawson reported that at the last Wildlife Group meeting the provision of picnic benches for the play area was raised. District Cllr Welham reminded members that his Locality Budget could help fund another picnic bench and if members wished to make use of the funding, an application needed to be completed.

It was AGREED: That an application be made for Locality Budget funding for a new picnic bench.

CSP62/18/19 – PICNIC TABLES AT PLAY AREA

This item was discussed earlier in the meeting.

CSP63/18/19 – FEN ALDER CARR NATURE RESERVE

There was nothing to report.

CSP64/18/19 - MATTERS TO BE BROUGHT TO THE ATTENTION OF THE PARISH COUNCIL

- Street lights out at 12 Peterhouses, FP1, next to Roydon Hall Drive.
- 30mph still written on road despite new 20mph being introduced with new signage.
- Lottery monies used to be included in newsletters to inform parishioners.

CSP65/18/19 - DATE OF NEXT MEETING

The next meeting was due to be held at the Church Hall on Monday, 19th November 2018 at 7.30pm.

The meeting finished at 8.16pm.

Chairman: Dated: