



CREETING ST PETER PARISH COUNCIL

Minutes of the Parish Council meeting held at the Church Hall, The Lane, Creeting St Peter on **Wednesday, 13th September 2017 at 7.30pm.**

Present:

Councillors: M Peacock (Chairman)
D Mason
S Lawson
R Hitt
M Valladares

In Attendance District Cllr Keith Welham
V Taylor – Tree Warden
J Blackburn – Clerk
Four Members of the public

CSP54/17/18 – PUBLIC FORUM

There were four members of the public present.

CSP55/17/18 – TO RECEIVE APOLOGIES OF ABSENCE

No apologies had been received.

CSP56/17/18 – TO RECEIVE DECLARATIONS OF INTEREST

None had been received.

CSP57/17/18 – TO RECEIVE APPLICATIONS FOR DISPENSATION

None had been received.

CSP58/17/18 – TO APPROVE THE MINUTES OF THE MEETING HELD ON MONDAY, 3rd JULY 2017

It was AGREED: That the minutes of the meeting held on Monday, 3rd July 2017 be approved as a true record and signed by the Chairman.

CSP58/17/18 - TO RECEIVE THE POLICE REPORT

The Police were not present at the meeting and a report had not been received.

CSP59/17/18 – TO RECEIVE THE DISTRICT COUNCILLOR'S REPORT – CLLR WELHAM

Cllr Welham had circulated his report prior to the meeting and had nothing to add. A brief discussion took place in relation to the consultation of the Boundary Review. The Parish Council would submit their comments once the proposal had been received.

CSP60/17/18 – TO RECEIVE THE COUNTY COUNCILLOR'S REPORT – CLLR GREEN

Cllr Green was not present at the meeting and had not submitted a report.

CSP61/17/18 – TO RECEIVE AN UPDATE AND DECIDE ON THE FUTURE OF THE FEN ALDER CARR NATURE RESERVE

Mr and Mrs Drake, who lived in the neighbouring property was present at the meeting, where they expressed their concerns over the use of the site. On many occasions they had witnessed anti-social behavior including possible drug dealing.

Mr Beecroft, a member of the Nature Reserve's Management Committee, was present and along with Cllr Peacock informed members of the meeting that had taken place earlier that week with Nick Collinson, Head of Natural & Historic Environment from Suffolk County Council. The meeting had been extremely positive with some effective ways to move the site forward. The Boardwalk had yet more work needed and it was felt that the best option was to look into removing the boardwalk altogether. In its place would be a bunded pathway using earth and gravel. That would be more cost effective and keep future maintenance of the site to a minimum. In order for a bunded pathway to be installed the Drainage Board and Environment Agency would need to be liaised with. Mr Collinson stated that he would look into funding from the County Council to move this project forward.

It was AGREED: That the relevant information be sought to then enable quotes for the removal of the boardwalk and the installation of a bunded pathway.

CSP62/17/18 – MID SUFFOLK & BABERGH – JOINT LOCAL PLAN – TO DISCUSS PROPOSED DEVELOPMENT FOR CREETING ST PETER

A field at the end of Peterhouses in Creeting St Peter had been marked as a possible site for future development as part of the Joint Local Plan. The consultation period's closing date was 10th November 2017 so there was a chance for the Parish Council to put the views of the parish across. A drop-in session was due to take place to receive further information about the proposals on 4th October between 2pm and 7pm at the United Reform Church in Stowmarket.

Cllr Mason felt that whilst he was not happy with the proposal, agreeing to that particular site for development would be the best way forward rather than a different site being used in a more crowded area of the village, which would have more of an impact on local residents. He felt that six bungalows would be appropriate for the size of the plot.

Cllr Lawson was against any development taking place on the field in question.

Cllr Valladares made the following points:-

- There was a lot of pressure being placed on the District Council to provide more housing;
- Suffolk had a higher ageing population than other parts of the Country;
- There were no amenities within the village;
- There was no housing in the village for the younger people to buy so there was an argument for some housing to be provided, but the question was on what scale?

Cllr Valladares felt that up to 12 houses would be an appropriate amount. He added that the parishioners should be encouraged to attend the workshop on 4th October and flyers to put through front doors would be an appropriate way forward.

It was AGREED: That Cllr Valladares would put together a flyer, email it to the Clerk for printing, who would then send it to Cllr Lawson for distribution.

CSP63/17/18 - TO RECEIVE THE CLERK'S REPORT AND FINANCIAL MATTERS

The Clerk reported that she had purchased a new printer/scanner through one of her other Parish Councils and informed members that the cost of all replacement toners purchased in the future would be split between her three Parish Councils.

It was AGREED: That the Parish Council would pay 1/3 of the cost of all future toners.

i) **TO RECEIVE THE EXTERNAL AUDITOR'S REPORTS**

The Clerk confirmed that the External Auditor's Report had been received with no points being raised.

It was AGREED: That the External Auditor's Report be approved.

ii) **TO RECEIVE THE CLERK'S FINANCIAL REPORT**

The Clerk reported on the Council's current financial position and movements since the last meeting. It was reported that the balance in the accounts on 12th September 2017 was £16,849.77.

iii) **TO AUTHORISE PAYMENTS AND NOTE RECEIPTS**

The Clerk reported the following payments be authorised:-

100653	Jennie Blackburn	Clerk's Salary (Sept)	£168.87
100654	Jennie Blackburn	Clerk's Expenses (Sept)	£46.05
100655	Earl Stonham Parish Council	Printer Toners (x1/3)	£103.87
100656	CAS	Zurich Insurance Premium	£557.13
100657	Stowmarket Town Council	Grass Cutting (Play Area)	£250.32
100658	Stowmarket Town Council	Grass Cutting (Nature Reserve)	£18.97
100661	MSDC	Lottery License	£20.00

It was AGREED: That payments totaling £1,165.21 be authorised and actioned by the Clerk.

It was also noted that the sums of £168.87 (Clerk's salary – Aug) and £28.33 (Clerk's expenses – Aug) be ratified.

iii) **NEW TSB BANK ACCOUNT**

The Clerk reported that the Parish Council's current bank did not provide online banking so to move forward a new bank account needed to be set up.

It was AGREED: That a new TSB bank account be set up with all Councillors being signatories.

CSP64/17/18 – TO RECEIVE AN UPDATE AND DISCUSS A WAY FORWARD - NEIGHBOURHOOD WATCH COORDINATOR

The new Neighbourhood Watch Coordinator had yet to attend a Parish Council meeting and had not fully commenced with the new post.

It was AGREED: That Cllr Mason would confirm with the new Neighbourhood Watch Coordinator whether she wanted to continue in that role.

CSP65/17/18 – TO RECEIVE AN UPDATE AND DISCUSS THE LOCATION OF THE DEFIBRILATOR

The Clerk reported that the funding from the National Lottery had been received. She had liaised with the Community Heartbeat Trust to order the defibrillator and solar paneled box of which they would send her some options. She explained that the solar paneled box would need to be located where it would get the most light/sun.

It was AGREED: That the solar paneled box/defibrillator would be best placed on the village green.

CSP66/17/18 – TO RECEIVE ANY UPDATES ON THE NOTICEBOARD

The Noticeboard was in a terrible state and its location was not easily accessible for all parishioners. Whilst the Parish Council had sought someone to refurbish it no-one had come forward.

It was AGREED: That the noticeboard be relocated to the village green and a final notice be placed in the next Newsletter again asking for someone to refurbish it.

CSP67/17/18 – TO RECEIVE AN UPDATE ON THE SCHOOL CATCHMENT AREA

Cllr Mason informed members that the School Transport system was under review by the County Council and so felt that the catchment area needed to be put on hold until that issue had been resolved.

It was AGREED: That the School Catchment area would be put on hold until the School Transport system had been resolved.

CSP68/17/18 – TO RECEIVE ANY UPDATES IN RELATION TO SPEEDING ALONG MILL LANE AT CLAMP FARM

The Clerk reported that she had received the incident statistics from the Police, which did not match those previously received from the Road Safety Officer for Mill Lane.

It was AGREED: That Cllr Hitt write a letter to Highways informing them of the difference in data received and the ongoing problems the residents at Clamp Farm continued to experience due to speeding on Mill Lane.

CSP69/17/18 – TO RECEIVE ANY UPDATES IN RELATION TO THE CARAVAN ON HIGHWAYS LAND – PETERHOUSES

Cllr Mason confirmed that the caravan in question had been removed. The owner had started to park his car on the public path which blocked access for other residents. It was felt more appropriate for the owner to park his car on the highways land to alleviate the problem.

It was AGREED: That the Clerk liaise with Highways about the parking of the owner's vehicle.

CSP70/17/18 - PLANNING APPLICATIONS

No Planning Applications had been received.

CSP71/17/18 - PLANNING DECISIONS

No Planning Decisions had been received.

CSP72/17/18 – TO RECEIVE ANY UPDATES AND DECIDE ANY ACTION REQUIRED IN RELATION TO THE PLAY AREA

There was nothing to report. The Clerk reminded Cllr Mason that regular checks of the play equipment needed to be carried out otherwise the insurance cover could be compromised should an accident occur.

CSP73/17/18 – MATTERS TO BE BROUGHT TO THE ATTENTION OF THE PARISH COUNCIL

- Cllr Hitt stated that there were a couple of broken stiles along the footpath near to Creeting Hall. The footpath was also very overgrown. He had also noticed that the gate, down to the weir, had been padlocked by the land owner. Clerk to put this onto the next Agenda.
- Cllr Valladares reported in relation to Community Transport there had been a loss of Stowupland buses, which may be a call for in the future.

- Cllr Mason stated that he had not yet been invited to a meeting of the Road Safety Committee. He also asked for Broadband to be added to the next Agenda due to the poor level of Broadband in the village.
- Cllr Mason stated that FP signs located on The Lane, Peterhouses and on the way to Stowupland were broken.

CSP74/17/18 - DATE OF NEXT MEETING

It was AGREED: That the next meeting be held at the Church Hall on Monday, 27th November 2017 at 7.30pm.

The meeting finished at 21.37pm.

Chairman: Dated: