

Creeting St Peter Parish Council

MINUTES of the Meeting (Annual Parish Council Meeting) held at the Church Hall,
Creeting St Peter at 8pm on Monday, 16th May 2016

PRESENT:

Cllr M Peacock *Chairman*
Cllr D Mason
Cllr S Lawson
Cllr R Hitt
Cllr M Valladares (Minute CSP25/16/17 refers)

IN ATTENDENCE:

Mrs J Blackburn *Clerk*
County Councillor Gary Green
District Councillor Keith Welham
3 Members of the Public

APOLOGIES:

PCSO David Harvey

CSP07/16/17 ELECTION OF CHAIRMAN

Cllr Machala Peacock declared the meeting open.

Cllr Lawson proposed that Cllr Machala Peacock be elected as Chairman. This was seconded by Cllr Mason. **Decision** - Cllr Peacock was duly elected Chairman.

CSP08/16/17 CHAIRMAN'S DECLARATIONS OF ACCEPTANCE OF OFFICE

Cllr Peacock signed the Declaration of Acceptance of Office, and then took the Chair for the remainder of the meeting.

CSP09/16/17 ELECTION OF VICE CHAIRMAN

Cllr Peacock proposed that Cllr Mason be elected as Vice-Chairman. This was seconded by Cllr Lawson. **Decision** – Cllr Mason was duly elected Vice-Chairman.

CSP10/16/17 TO RECEIVE APOLOGIES

Apologies were received from PCSO David Harvey.

CSP11/16/17 DECLARATIONS OF INTEREST

No declarations were made.

CSP12/16/17 APPLICATIONS FOR DISPENSATION

None had been received.

CSP13/16/17 TO APPROVE THE MINUTES OF THE MEETING HELD ON 4th APRIL 2016

The minutes of the meeting held on 4th April 2016 were approved as a true record and were duly signed by the Chair.

CSP14/16/17 APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

- i) SUFFOLK ASSOCIATION OF LOCAL COUNCILS – **Decision** - Cllr Peacock and Cllr Valladares were appointed representatives to SALC.
- ii) STOWMARKET & DISTRICT ROAD SAFETY COMMITTEE – **Decision** –

Cllr Valladares was appointed as representative.

CSP15/16/17 PUBLIC FORUM

There were three members of the public present.

CSP16/16/17 POLICE REPORT

No representative was present and a report had not been received.

CSP17/16/17 DISTRICT COUNCILLOR REPORT – CLLR KEITH WELHAM

Cllr Welham reported that there were a number of changes within the higher levels of the District Council including the resignation of the Chief Executive and the implementation of some new posts. He confirmed that a ‘family tree’ document would be useful. Cllr Green confirmed that this document was being put together and would be published in the near future.

CSP18/16/17 COUNTY COUNCILLOR REPORT – CLLR GARY GREEN

Cllr Green reported that the Fire Service Review had now been completed. Whilst areas had changed Stowmarket remained as it was.

Cllr Green notified members that a road closure on Gipping Way/Navigation Approach would soon be taking place. The closure would be an overnight closure and a diversion would be put in place.

In relation to the 20 mph speed limit through Creeting St Peter Cllr Green assured members that this would be happening even though it was taking a long time. He stated he would chase this up again.

CSP19/16/17 CLERK’S REPORT AND FINANCIAL MATTERS

- i) END OF YEAR 31st MARCH 2016 STATEMENT OF ACCOUNTS** – The Statement of Accounts was presented for approval. **Decision** – approved and signed by the Chair and the Clerk.
- ii) ANNUAL GOVERNANCE STATEMENT** – The Annual Governance Statement was completed by the Council and signed by the Chair and the Clerk.
- iii) CLERK’S FINANCE REPORT**

The Clerk reported on the Council’s current financial position and movements since the last meeting. It was reported that the balance in the accounts on 16th May 2016 was £14,304.77.

iv) AUTHORISATION OF PAYMENTS

The Clerk reported the following payments be authorised:-

159.58	Jennie Blackburn	Clerk’s Salary (April)
159.58	Jennie Blackburn	Clerk’s Salary (May)
87.27	Jennie Blackburn	Clerk’s Expenses (April)
81.57	Jennie Blackburn	Clerk’s Expenses (May)
1.68	East Suffolk Drainage Board	Drainage
127.93	SALC	Annual Subscription
30.00	Community Action Suffolk	Donation for Free Annual Subscription

Cllr
Green

Decision - Payments totalling £647.61 were authorised. Clerk to action.

v) AUTHORISATION OF BANK SIGNATORIES / ONLINE BANKING

Decision – As there were 3 Councillors who were signatories, this item be deferred to the next meeting when further discussions could take place.

CSP20/16/17 PLANNING

- a) Decisions made by MSDC
 - i. **1607/16 – Erection of a Grain Dryer. Erection of new Silo – Muntons Plc, Needham Road, Stowmarket – Granted**

Clerk

CSP21/16/17 QUEEN'S 90TH BIRTHDAY CELEBRATIONS

Members agreed the final details for the Queen's 90th Birthday Celebrations. Cllr Mason would produce a map of the village and would email this to the clerk who would enlarge it. Cllr Lawson and Cllr Hitt would set up the stall. Cllr Peacock would help run the stall. All monies raised would be for the church.

CSP22/16/17 TELEPHONE BOX / NOTICEBOARD

Cllr Mason confirmed he had spoken with BT who had stated that whilst the telephone had already been taken away by BT it would be a different contractor who would actually remove the telephone box itself. Once this had been removed the Council could move forward with plans to use the plinth for a new Noticeboard.

Cllr
Mason

CSP23/16/17 PLAY AREA UPDATE

Cllr Mason reported that he has spoken with FLP, who had provided and installed the play area equipment, in relation to the ongoing problem with the surface underneath the seesaw. They had agreed to look into re-laying the surface.

CSP24/16/17 FEN ALDER CARR LOCAL NATURE RESERVE UPDATE

The Clerk reported that she was still awaiting a quote from Earthworks in relation to the possible replacement of the Boardwalk at the Nature Reserve. Once quotes had been received funding could then be applied for.

Members agreed a date and time to all meeting at the Nature Reserve to discuss a way forward with the site – Wednesday, 1st June 2016 at 7.30pm.

CSP25/16/17 CO-OPTION OF NEW COUNCILLOR

It was reported that there was one vacancy and that the Council should co-opt to fill that vacancy. It was further reported that former Councillor Mark Valladares had indicated that he was willing to be co-opted. **Decision** - It was proposed and resolved to co-opt Mark Valladares with immediate effect.

All

CSP26/16/17 MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL

- a) Cllr Lawson reported that potholes were still appearing on the bridge over A14
- b) Cllr Mason reported that he had been notified that Footpath 15 needed attention by way of crops growing over the pathway.
- c) Cllr Peacock stated that she had reported the downpipe at Cross Keys Cottage with the owner. He had been very polite and welcoming and stated that he had already tried to apply for direct access to the sewerage with Anglian Water, but they had been unresponsive. He had now sold the property and so it needed to be monitored with the new owner.

CSP27/16/17 DATE OF NEXT MEETING

The date of the next meeting was confirmed as Monday, 18th July 2016 at 7.30pm.

Meeting closed at 9.20pm.

Chairman Date