

## Creeting St Peter Parish Council

MINUTES of the Meeting held at the Church Hall,  
Creeting St Peter at 7.30pm Monday, 25<sup>th</sup> January 2015

### **PRESENT:**

Cllr S Ashcroft (*Chairman*)  
Cllr M Peacock (*Vice Chairman*)  
Cllr S Lawson  
Cllr D Mason

### **IN ATTENDANCE:**

Mrs J Blackburn (*Clerk*)  
County Cllr Gary Green  
District Cllr Keith Welham

### **APOLOGIES:**

PCSO David Harvey (Police)

### **CSP124/16 PUBLIC FORUM**

1 Member of the public was present.

### **CSP125/16 TO RECEIVE APOLOGIES**

Apologies were received from the Police.

### **CSP126/16 POLICE REPORT**

PCSO David Harvey emailed the clerk his report which stated the following three incidents had taken place since the last meeting:-

On 6<sup>th</sup> December 2015 there had been a report of hare coursing in the area, offenders had made off along Creeting lane towards the A1120. The vehicles, a silver Astra and a Renault were observed in the area at the time. No registrations had been seen.

On 31<sup>st</sup> December 2015 mobile patrols had located a group of males and two dogs exiting a field off Creeting Lane and getting into a silver Subaru Impreza.

On 4<sup>th</sup> January 2016 overnight offenders had forced entry to a secure vehicle that was unattended at the time and fishing related items had been taken.

### **CSP127/16 DISTRICT COUNCILLOR REPORT – CLLR KEITH WELHAM (report attached)**

Cllr Welham reported that the Planning Committee meeting had taken place in relation to Planning Application 3328/15 - Erection of new offices, layout of new car park, erection of new industrial building, resurfacing of roadway and installation of weighbridge - the Poundfield site, and it had been well received by members. Whilst permission had been granted for the application Mr Welham reported that some members of the Planning Committee had expressed concern over parts of the application and so had the Planning Officer. They were aware of the concerns of others and stated that there would be no more planning infringements. Cllr Welham continued that he had spoken to the Planning Officer in relation to there not being planning permission for three cranes on the Poundfield Site and that was now being investigated. Discussions were also taking place in relation to the landscaping surrounding the site. Cllr Welham explained that he had received invites from the owner, Mr Jardine, to visit the site for Parish Council Members should they wish to. It was agreed that Cllr Peacock would take up the invitation. Cllr Ashcroft suggested that Mr Jardine be invited to a Parish Council meeting in the future. Cllr Welham would arrange this with Mr Jardine.

Cllr Welham also reported that the District Council had increased their budget and he was hopeful that the Parish Council would receive part of his locality budget it had applied for.

Cllr  
Peacock

## **CSP128/16 COUNTY COUNCILLOR REPORT – CLLR GARY GREEN**

Cllr Green reported that due to the Government's changes for Adult Care homeowners would see on their next Council Tax Bill a new line which would state *Adult Care*. He also reported that his next budget meeting was due to be held in February. He reminded Cllrs that he had some locality budget remaining if we wanted to apply.

Cllr Green also reported that with regards to the 20mph speed limit through the village – this was still pending. Cllr Peacock stated that she had observed the road being measured so hopefully the 20mph speed limit would be put in place very soon.

Cllrs asked Cllr Green for his input into the bridge over the A14 on Pound Road. The bridge had been reported by the Clerk for its poor state by way of weeds but the work was still outstanding. Potholes also remained after endless reports to Highways. Cllr Green stated he would explore.

*Cllr Green left the meeting at 8pm.*

## **CSP129/16 TO APPROVE THE MINUTES OF THE MEETING HELD ON 17<sup>th</sup> November 2015**

The minutes of the meeting held on 17<sup>th</sup> November 2015 were approved as a true record and were duly signed by the Chair.

## **CSP130/16 DECLARATIONS OF INTEREST**

No declarations were made.

## **CSP131/16 APPLICATIONS FOR DISPENSATION**

None had been received.

## **CSP132/16 CLERK'S REPORT AND MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING**

The Clerk reported to Members that Mr Richard Hitt, who was present at the meeting, had expressed an interest to join the Parish Council. It was agreed to put this on the Agenda of the next meeting. There were no matters arising.

## **CSP133/16 PLANNING**

**i) Poundfield Products, Grove Farm – 3328/15 - Erection of new offices, layout of new car park, erection of new industrial building, resurfacing of roadway and installation of weighbridge**

Members had discussed the outcome of the Planning Meeting during the presentation of the District Councillor's report.

## **CSP134/16 FINANCE**

**i) CLERK'S FINANCE REPORT (report attached) -** The Clerk reported on the Council's current financial position and movements since the last meeting. It was reported that the balance in the accounts on 19<sup>th</sup> January 2016 was £11,156.36.

**ii) AUTHORISATION OF PAYMENTS – Decision -** Payments totalling £894.52 were authorised as follows:-

Heelis & Lodge	Internal Audit 2014/15 - £66.00
Mid Suffolk DC	Play Area Inspection - £54.78
Suffolk County Council	Street Lighting 2015-16 - £373.89
Jennie Blackburn	Clerk's Salary (December) - £159.58
Jennie Blackburn	Clerk's Expenses (December) - £45.61
Jennie Blackburn	Clerk's Salary (January) - £159.58
Jennie Blackburn	Clerk's Expenses (January) - £35.08

**iii) BUDGET 2016-17** The Draft Budget was produced for consideration.  
The Clerk reported that:-

<ul style="list-style-type: none"> <li>• confirmation had been received that there would be no capping of Parish Precepts by the Government in 2016-17</li> <li>• that the increase in Precept per household would be 1.05%</li> </ul> <p><b>Decision</b> – It was proposed and resolved to set the Budget for 2016-17 at £6,140.00.</p> <p><b>iv) PRECEPT 2016–17</b> It was proposed and resolved to set the Precept at £4,870. The ‘Precept Upon Charging Authority’ was duly completed and signed. Clerk to action.</p>	Clerk
<p><b>CSP135/16 COMPLETION OF GAMBLING ACT RETURN</b></p> <p>It was reported that the annual return under the Gambling Act 2005 was now due for completion. The proceeds for the year 2014/15 amounted to £2,144 minus £20 expenses &amp; £1,335 prize money, leaving a balance of £789.00. It was resolved that the proceeds be allocated to the Play Area funds. The form was completed and signed. Clerk to forward to MSDC Licencing Team.</p>	Clerk
<p><b>CSP136/16 GRANT – CREETING ST PETER CHURCH (Report Attached)</b></p> <p>Following a discussion Members agreed for the Clerk to liaise with Alice Mathewson, from the Parochial Church Council, in relation to the wording of a letter to be sent to a Grant Awarding Committee for funding towards the church roof and the replacement of the louvres. The Council would then sign the letter. As for contributing themselves towards this project Members felt this needed further discussion and therefore it needed to be put onto the Agenda for the next meeting. In relation to a contribution towards £175 for an application to the Diocese for permission for further burial ground the Council agreed to pay the full £175 to the Parochial Church Council.</p> <p><b>Decision:</b> It was agreed to pay £175.00 to the Parochial Church Council.</p>	Clerk
<p><b>CSP137/16 STREET NAMING AND NUMBERING</b></p> <p>Following a brief discussion Members agreed on where the best place for the sign at Wheelwrights Close, Pound Road would be. Clerk to return the Map to the District Council.</p>	Clerk
<p><b>CSP138/16 COUNCILLOR REFRESHER TRAINING</b></p> <p>It was noted that Cllr Peacock, Cllr Mason and the prospective new Cllr, Richard Hitt, would attend the New/Refresher Councillor Training to be held with Stowupland and Old Newton Parish Councils in February. Clerk to confirm with Parish Clerks and forward relevant information onto the relevant Cllrs.</p>	Clerk
<p><b>CSP 139/16 PLAY AREA UPDATE</b></p> <p>Following a brief discussion the Clerk confirmed that Pigeon Spikes were due to be replaced where previous ones had come off. Members also asked the position regarding the uneven surface underneath the see-saw. Clerk to look into further.</p>	Clerk
<p><b>CSP140/16 FEN ALDER CARR LOCAL NATURE RESERVE UPDATE</b></p> <p>It was noted that the gates had had to be temporarily be closed recently on a few occasions due to high winds following receipt of yellow weather warnings.</p>	
<p><b>CSP141/16 MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL</b></p> <p><b>i)</b> Cllr Lawson reported that at one of the properties in the village builders had moved the drainpipes and had angled them in such a way that all the water ran onto The Lane. It was questioned as to whether that was legal. Clerk to find out and also to liaise with the Planning Department.</p> <p><b>ii)</b> Cllr Mason questioned why the empty telephone box remained lit at night. Also, had it been ascertained as to what was going to happen to the telephone box. Clerk to liaise with BT/District Council.</p> <p><b>iii)</b> Cllr Ashcroft suggested it might be good practice to have a change around of duties for</p>	Clerk

Members of the Parish Council. After a brief discussion the following was agreed:-

Cllr Ashcroft – Play Area  
Cllr Peacock – Footpaths  
Cllr Lawson – The Lane and Footpaths in that area  
Cllr Mason – The telephone box and Notice Board

**CSP142/16 DATE OF NEXT MEETING**

The date of the next meeting was set for Wednesday, 23<sup>rd</sup> March 2016 at 7.30pm.

*Meeting closed at 8.55pm.*

Chairman ..... Date .....