

Summons to Councillors to Attend Creeting St Peter Parish Council

Dear Councillor:

You are summoned to attend the Parish Council meeting which will be held at:

The Church Hall, Creeting St Peter

on

Monday, 22nd September 2025 at 7.30pm.

Members of the public from the village are welcome to attend this meeting.

A handwritten signature in black ink, appearing to be 'Mark Knight', written in a cursive style.

Mark Knight – Parish Clerk

17th September 2025

The Church Hall, The Lane, Creeting St. Peter, Suffolk, IP6 8QR
Tel: 07841 878341 www.creetingstpeter.suffolk.cloud/parish-council
email: pc.creetingstpeter@gmail.com

PARISH COUNCIL MEETING

Notice of meeting to be held on Monday 22nd September 2025 at 7.30pm in
The Church Hall, The Lane, Creeting St. Peter, Suffolk, IP6 8QR
for the purpose of transacting the following business.

AGENDA

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting.

WELCOME

1. **Apologies and acceptance for absence**
2. **Declarations of Interest and Dispensations**
 - (a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda**.
(In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence – **Please contact the office should any item need clarification**)
 - (b) Parish Clerk to report any written requests for dispensation in respect of items on this agenda.

3. **To receive approval of minutes of the Parish Council Meeting held on 21st July 2025 from those members present at the meeting.**

4. **Public Participation** (as permitted by Standing Orders)

Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 3 minutes per individual and 15 minutes in total unless such time is extended by the Chairman of the meeting).

5. **Report from Chair.**
6. **Report from County Councillor.**
7. **Report from District Councillor.**
8. **Financial Matters**
 - 8.1 **Review & Approval of Bank Reconciliation (XX September 2025)**
 - 8.2 **Review & Approval of Receipts/Budget and Payments/Budget Reports (XX September 2025)**
 - 8.3 **Review & Approval of Financial Report.**
 - 8.4 **Approval of Payments**

8.5 Review & Approval of Annual Insurance Renewal (1 October 2025)

8.6 To consider awarding a grant to the River Gipping Trust

9. General Matters

9.1 To receive the SID Camera reports.

9.2 To discuss improvements to the Parish Council website.

9.3 To consider an approach from the Parochial Church Council.

10. To receive reports from the following Portfolio Holders:

10.1 Play Areas.

10.2 Highways Issues.

10.3 Footpaths.

10.4 Defibrillator.

10.5 Gateway 14.

10.6 Website and communications.

10.7 Finance.

11. Exchange of information.

12. To confirm the time and venue of next Council meeting as the 17th November 2025 at 7.30pm in the Church Hall.

CLOSE

[Note to Members – Register of Members Interest](#)

Should any change need to be made to your form please be reminded that this should be actioned within 28 days of the change

THE PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING

Mark Knight Clerk to the Council

dated *17th September 2025*