



MINUTES OF THE MEETING OF CREETING ST. PETER PARISH COUNCIL
THE CHURCH HALL, THE LANE, CREETING ST. PETER, SUFFOLK, IP6 8QR

Monday 17th March 2025 – 7.30pm

Present:

Cllr. Valladares (Chair)
Cllr. Singh (Vice-Chair)

Cllr. Bridges

Also in attendance was the Parish Clerk and three (3) members of the public.

081. APOLOGIES AND ACCEPTANCE FOR ABSENCE

Apologies were received and accepted from Cllr. Mason.

082. DECLARATIONS OF INTEREST AND DISPENSATIONS

None.

083. TO RECEIVE APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 20th JANUARY 2025 FROM THOSE MEMBERS PRESENT AT THE MEETING

It was **RESOLVED** to adopt the minutes from the meetings on the 20th November 2025. All in favour.

084. PUBLIC PARTICIPATION

None.

Signed:.....

Dated:.....

085. CO-OPTION OF COUNCILLOR

There were no member of the public expressing an interest. It was **AGREED** to advertise the vacancy on Facebook and Whatsapp.

086. REPORT FROM THE CHAIR

Cllr. Valladares had nothing to report at this time.

087. REPORT FROM COUNTY COUNCILLOR

County Cllr. K. Welham reported on changes to the library service which is being brought back under the control of the County Council, the Suffolk Fire and Rescue Service Inspection Report, Devolution and Local Government Reorganisation, the Traffic Regulation Order Process and the recently agreed Local and Area Transport Plans.

It was also reported that the County Council had voted to put forward a bid for a single unitary authority for Suffolk.

088. REPORT FROM DESIGNATED DISTRICT COUNCILLOR

District Cllr. Piper presented his monthly report and invited questions, there were none.

It was also reported that devolution would be discussed at the District Council at a meeting on the 19th March 2025, but it was agreed this would probably dominate proceedings for some years.

089. FINANCIAL MATTERS 2024/5

089.1 Confirmation of Bank Balances (3rd March 2025)

089.1.1 Current Account (£2,913.78)

The balance was confirmed as being correct.

089.1.2 Play Area Reserve (£4,750.74)

The balance was confirmed as being correct.

089.1.3 Fen Alder Reserve (£2,849.61)

The balance was confirmed as being correct.

Signed:.....

Dated:.....

089.1.4 Lottery Account (£4,475.53)

The balance was confirmed as being correct.

089.1.5 General Reserve (£2,832.16)

The balance was confirmed as being correct.

089.2 Review & Approval of Implementation of Internal Audit Recommendations (2024/5)

It was **NOTED** that the audit had not yet been completed.

089.3 Confirmation of Date of Internal Audit (2024/5)

It was **NOTED** that the internal audit had not yet been arranged,

089.4 Review & Approval of Completed Internal Controls Checklist (2024/5)

It was **NOTED** that the checklist had not yet been completed.

089.5 Approval of AGAR Form 2 & Certificate of Exemption Completion (2024/5)(1 April 2025)

It was **NOTED** that this would be put to the May meeting.

089.6 Review & approval of bank reconciliation (3 March 2025)

The report was **NOTED** and **APPROVED**. Cllr. Bridges signed the appropriate document.

089.7 Review of Receipts/Budget & Payments/Budget reports (3 March 2025)

The report was discussed and **APPROVED**.

089.8 Review and approval of payments and Online Authorisation

It was **AGREED** to make the payments detailed on the report, Cllrs. Valladares and Singh were authorised to make the online payments, all in favour.

089.9 To note the successful Community Infrastructure Levy funds award for Footpath 23 Gipping Valley River Path works

Signed:.....

Dated:.....

The award was **NOTED** and it was agreed that this was a great thing for the area.

090. GENERAL MATTERS

090.1 To consider a community litter pick

It was **AGREED** to ask the Parish Clerk to ask Mid Suffolk District Council for more equipment to assist with further litter picks organised by the community.

090.2 To review the Financial Risk Assessments

It was **AGREED** to adopt the policy with no changes, all in favour.

090.3 To review the Privacy and GDPR Policy

It was **AGREED** to adopt the policy with no changes, all in favour.

090.4 To review the Financial Regulations

It was **AGREED** to adopt the policy with no changes, all in favour.

090.5 Update of scanning of Council documents

The Parish Clerk reported that 40 more documents had been scanned and indexed. It was then **AGREED** to extend the project for a further six months, all in favour.

090.6 To discuss road safety in the village

Cllr. Valladeres voiced disappointment that no ownership over the area and access road passing Gateway 14 had been established between Suffolk Highways and Mid Suffolk District Council. Several accidents at the same spot had led to a site visit with Cllr. Wellham and Piper, although involvement with Emily Atack from Suffolk County Council was needed urgently for any improvements could be made.

Six accidents had also been recorded by Clamp Farm at a known black spot.

Cllr. Singh asked if improved signage could help, and it was **AGREED** that Cllr. Singh would forward the SIC camera data to the Parish Clerk for analysis and would be presented to the May meeting of the Council.

090.7 To consider a response to the Norfolk and Suffolk Devolution consultation

Signed:.....

Dated:.....

It was **AGREED** not to make a response to the consultation as a corporate body, Councillors were encouraged to absorb and comment on the consultation individually if they see fit.

090.8 To note the communication from Suffolk County Council regarding streetlighting

It was **NOTED** that the maintenance charge had been £14 in past years and had now dropped to £9.

090.9 To note the adoption of the Mid Suffolk and Babergh District Councils Joint Local Development Scheme

The document and scheme were **NOTED**.

091. PLANNING MATTERS

091.1 Application to determine if prior approval is required for a proposed installation. Alteration or replacement of other solar photovoltaics (PV) equipment on the roofs on non-domestic buildings – The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) – Schedule 2, Part 14, Class J – Installation of 4MV of solar PV and battery storage - The Range, Gateway 14, Stowmarket, IP14 5BP - DC/25/00950

The application was considered and it was **RESOLVED** to unanimously **SUPPORT**.

092. TO RECEIVE REPORTS FROM PORTFOLIO HOLDERS

092.1 Play Areas

Nothing further for meeting.

092.2 Highways Issues

Nothing for meeting.

092.3 Footpaths

There had been no update on the bridle path, work is ongoing but the future is unclear.

092.4 Defibrillator

Signed:.....

Dated:.....

It was **NOTED** that the device had not been registered and it was **AGREED** to register this with a 'what three words' to be forwarded to the Parish Clerk.

092.5 Gateway 14

Cllr. Bridges confirmed that a meeting was scheduled for the end of April, although the residents group had recently met.

092.6 Norwich to Tilbury Consultation

Nothing for meeting.

093. EXCHANGE OF INFORMATION

Cllr. Valladeres reported that a meeting would soon take place with Stowmarket Town Council regarding the Gateway 14 s.106 monies, it was **AGREED** to circulate the play ground upgrade sheet to the school as a matter of urgency.

094. DATE OF NEXT PARISH COUNCIL MEETING

This next meeting of the Parish Council will be on Monday 19th May 2025 at 8pm, in The Church Hall, The Lane.

The meeting then closed at 8.25pm.

Signed:.....

Dated:.....