

Summons to Councillors to Attend Creeting St Peter Parish Council

Dear Councillor:

You are summoned to attend the Parish Council meeting which will be held at:

The Church Hall, Creeting St Peter

on

Monday, 17th March 2025 at 7.30pm.

Members of the public from the village are welcome to attend this meeting.

A handwritten signature in black ink, appearing to be 'Mark Knight', written in a cursive style.

Mark Knight – Parish Clerk

12th March 2025

The Church Hall, The Lane, Creeting St. Peter, Suffolk, IP6 8QR
Tel: 07841 878341 www.creetingstpeter.suffolk.cloud/parish-council
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PARISH COUNCIL MEETING

Notice of meeting to be held on Monday 17th March 2025 at 7.30pm in
The Church Hall, The Lane, Creeting St. Peter, Suffolk, IP6 8QR
for the purpose of transacting the following business.

AGENDA

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request

WELCOME

1. **Apologies and acceptance for absence**
2. **Declarations of Interest and Dispensations**
 - (a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda**.
(In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence – ***Please contact the office should any item need clarification***)
 - (b) Parish Clerk to report any written requests for dispensation in respect of items on this agenda.
3. **To receive approval of minutes of the Parish Council Meeting held on 20th January 2025 from those members present at the meeting.**
4. **Public Participation** (as permitted by Standing Orders)

Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 3 minutes per individual and 15 minutes in total unless such time is extended by the Chairman of the meeting).
5. **Co-option of Councillor.**
6. **Report from Chair.**
7. **Report from County Councillor.**
8. **Report from District Councillor.**
9. **Financial Matters**
 - 9.1 **Confirmation of Bank Balances (3 March 2025)**
 - 9.1.1 **Current Account (£2,913.78)**
 - 9.1.2 **Play Area Reserve (£4,750.74)**
 - 9.1.3 **Fen Alder Reserve (£2,849.61)**

- 9.1.4 Lottery Account (£4,475.53)
- 9.1.5 General Reserve (£2,832.16)

- 9.2 Review & Approval of Implementation of Internal Audit Recommendations (2024/5)
- 9.3 Confirmation of Date of Internal Audit (2024/5)
- 9.4 Review & Approval of Completed Internal Controls Checklist (2024/5)
- 9.5 Approval of AGAR Form 2 & Certificate of Exemption Completion (2024/5) (1 April 2025)
- 9.6 To approve the Bank Reconciliation
- 9.7 To consider and approve the payments/budget and receipts/budget report
- 9.8 Review & Approval of Payments and Online Authorisation
- 9.9 To note the successful Community Infrastructure Levy funds award for Footpath 23 Gipping Valley River Path works.

10. General Matters

- 10.1 To consider a community litter pick.
- 10.2 To review the Financial Risk Assessments.
- 10.3 To review the Privacy and GDPR Policy.
- 10.4 To review the Financial Regulations.
- 10.5 Update of scanning of Council documents.
- 10.6 To discuss road safety in the village.
- 10.7 To consider a response to the Norfolk and Suffolk Devolution consultation.
- 10.8 To note the communication from Suffolk County Council regarding streetlighting.
- 10.9 To note the adoption of the Mid Suffolk and Babergh District Councils Joint Local Development Scheme.

11. Planning Matters

- 11.1 Application to determine if prior approval is required for a proposed: Installation, Alteration or Replacement of other Solar Photovoltaics (PV) equipment on the Roofs on Non-domestic Buildings - The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 14, Class J - Installation of 4MW of solar PV + battery storage – **The Range, Gateway 14, Stowmarket, IP14 5BP - DC/25/00950**

12. To receive reports from portfolio holders

- 12.1 Play Areas.
- 12.2 Highways Issues.
- 12.3 Footpaths.
- 12.4 Defibrillator.
- 12.5 Gateway 14.
- 12.6 Norwich to Tilbury Consultation.

13. Exchange of information

- 14. To confirm the next meeting of the Parish Council to be Monday 19th May 2025 in the Church Hall.

CLOSE

Note to Members – Register of Members Interest

Should any change need to be made to your form please be reminded that this should be actioned within 28 days of the change

THE PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING

Mark Knight Clerk to the Council

dated 12th March 2025