



MINUTES OF THE MEETING OF CREETING ST. PETER PARISH COUNCIL
THE CHURCH HALL, THE LANE, CREETING ST. PETER, SUFFOLK, IP6 8QR

Monday 19th May 2025 – 8.00pm

Present:

Cllr. Valladares (Chair)
Cllr. Bridges

Cllr. Mason
Cllr. Singh (Vice-Chair)

Also in attendance was the Parish Clerk, C Cllr. Welham, D Cllr. Piper and ten (10) members of the public.

001. TO ELECT THE CHAIR OF THE COUNCIL AND DECLARATION OF ACCEPTANCE OF OFFICE

Cllr. Mason nominated Cllr. Valladares as Chair, seconded by Cllr. Singh. With no other nominations a vote was then taken and all were in favour. Cllr. Valladares was therefore elected Chair of the Council and signed the Acceptance of Office in front of those present.

002. TO ELECT THE VICE-CHAIR OF THE COUNCIL AND DECLARATION OF ACCEPTANCE OF OFFICE

Cllr. Valladares nominated Cllr. Singh as Vice-Chair, seconded by Cllr. Mason. With no other nominations a vote was then taken and all were in favour. Cllr. Singh was therefore elected Chair of the Council and signed the Acceptance of Office in front of those

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present.

003. APOLOGIES AND ACCEPTANCE FOR ABSENCE

All Councillors were present.

004. DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllr. Valladares declared an interest in item 15.1 concerning membership of the Suffolk Association of Local Councils due to his position on the board.

005. TO RECEIVE APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 17th MARCH 2025 FROM THOSE MEMBERS PRESENT AT THE MEETING

It was **RESOLVED** to adopt the minutes from the meeting on the 17th March 2025. All in favour.

006. PUBLIC PARTICIPATION

None.

007. CO-OPTION OF COUNCILLOR

One member of the public expressed an interest in becoming a Councillor. A vote was taken and Ms. Corinne Rigby was duly co-opted to the Parish Council, all in favour.

008. REPORT FROM THE CHAIR

Cllr. Valladares had nothing further to report from the report given at the Annual Parish Meeting which immediately preceded this meeting.

009. REPORT FROM COUNTY COUNCILLOR

County Cllr. K. Welham reported that at the recent Cabinet meeting on the 1st April 2025 £18.6m was allocated for more school spaces for children with special educational needs, this will mean 100 more in mainstream schools and £12m for satellite provision. £9.5m will be for new school places too.

The Suffolk Fire and Rescue Service had recently been inspected and found to be failing. Particular issues were that staff did not feel safe raising concerns and a change in the culture was needed. The next inspection will be in 2027.

Also reported were a £4m investment in skills funding which would benefit 1,345 adults and

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a total of 6,000 more electric charging points across the county.

Finally, it was reported that there was the potential for Community Transport with a local service for Creting St. Peter and surrounding villages.

010. REPORT FROM DISTRICT COUNCILLOR

District Cllr. Piper reported that the Landscape Restoration Project on the River Gipping was ongoing funded by the Suffolk Wildlife Trust.

Cllr. Mason asked if there had been any further movement on the individual who may be able to help with the Fen Alder Carr site. D. Cllr. Piper promised to chase this up in time for the next meeting.

011. FINANCIAL MATTERS

011.1 Confirmation of Bank Balances (30th April 2025)

011.1.1 Current Account (£5,589.08)

The balance was confirmed as being correct.

011.1.2 Play Area Reserve (£4,750.74)

The balance was confirmed as being correct.

011.1.3 Fen Alder Reserve (£2,849.61)

The balance was confirmed as being correct.

011.1.4 Lottery Account (£4,475.53)

The balance was confirmed as being correct.

011.1.5 General Reserve (£2,832.16)

The balance was confirmed as being correct.

One member of the public left the meeting at 8.09pm.

011.2 To receive the Financial Report

The report was **NOTED**. No questions were asked.

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011.3 Bank Account Receipts

The following amounts were confirmed as being received.

011.3.1 MSDC Precept (1/2) (2025/6) (£3,046.00) (8 April 2025)

011.4 Approval of Payments

It was **AGREED** to make the payments detailed on the report, Cllrs. Valladeres and Mason were authorised to make the online payments, all in favour.

011.5 Review of Asset Register 2024/5

The documents were **APPROVED**, all in favour. It was also **AGREED** to add the Speed Indicator Device and remove the old streetlights, all in favour.

011.6 Review of Insurance Cover

It was **AGREED** that the Responsible Financial Officer would get quotes for the review in October 2025.

011.7 Confirmation of Date of Internal Audit

This was confirmed as being in the first week of June 2025.

011.8 Review & Approval of Completed Internal Controls Checklist (2024/5)

It was **AGREED** to place this on the June 2025 agenda, all in favour.

011.9 To approve the Bank Reconciliation

The report was **APPROVED**, all in favour, Cllrs. Valladares and Singh signed the appropriate paperwork.

011.10 To consider and approve the payment/budget and receipt/budget reports (March-April 2025)

The report was **APPROVED**, all in favour, no questions were asked.

011.11 To approve the Financial Risk Assessment 2025/6

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The policy was **APPROVED**, all in favour, no questions were asked.

012. GENERAL MATTERS

012.1 To review and approve the Standing Orders

The document was **APPROVED** with no changes, all in favour.

012.2 To review and approve the Equal Opportunities Policy

The document was **APPROVED** with no changes, all in favour.

012.3 To review and approve the Media Communication Policy

The document was **APPROVED** with no changes, all in favour.

012.4 To review and approve the Reporting at Meetings Policy

The document was **APPROVED** with no changes, all in favour.

012.5 To review and approve the Publication Scheme

The document was **APPROVED** with no changes, all in favour.

012.6 To discuss and approve the Complaints Policy

The document was **APPROVED** with no changes, all in favour.

012.7 To review and approve the Planning Scheme of Delegation

The document was **APPROVED** with no changes, all in favour.

012.8 To resolve to use the General Power of Competence

It was **RESOLVED** to continue using the General Power of Competence as qualified by employing a qualified Clerk and being at least two-thirds elected. All in favour.

012.9 To approve the 2025/6 Calendar of Meetings

The meeting dates for the coming year were confirmed as 16th June 2025, 14th July 2025, 15th September 2025, 17th November 2025, 29th January 2026, 16th March 2026 and the Annual Parish Council Meeting on 18th May 2026 which would also

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include the Annual Parish Meeting immediately before.

012.10 To receive the Speed Awareness Monitor Report

It was **AGREED** to carry on downloading this data on the first day of every month. C Cllr. Welham also requested a copy of the report.

012.11 To receive an update on the scanning of Council documents

The Parish Clerk reported that a further 30 documents had been scanned in the hour allocated. This would continue until September 2025 where it will be reconsidered.

012.12 To review the Community Emergency Response Plan

It was **AGREED** to place this on the September 2025 meeting agenda.

013. PLANNING MATTERS

013.1 Extension of gantry area and erection of new gantry travelling crane and repositioning of existing cranes – Poundfield Precast, Grove Farm, Creting St. Peter, IP6 8QG – DC/25/01873

It was **RESOLVED** to **SUPPORT**, all in favour.

013.2 Construction of car parking area and access drive (using previously approved vehicular access (DC/24/05475) – Flint Hall, Mill Lane, Creting St. Peter, IP6 8QL – DC/25/01991

It was **RESOLVED** to **SUPPORT**, all in favour.

013.3 Change of Use of existing outdoor kitchen and entertainment space along with land and retrospective change if use of previous garage building to provide toilet/wash facilities and storage area (DC/25/02167) – Flint Hall, Mill Lane, Creting St. Peter, IP6 8QL

It was **RESOLVED** to **SUPPORT**, all in favour.

014. To appoint representatives on outside bodies

014.1 Suffolk Association of Local Councils

It was **AGREED** to appoint Cllr. Valladeres to represent the Parish Council at the Suffolk Association of Local Councils.

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015. To agree the following subscriptions

015.1 Suffolk Association of Local Councils

It was **AGREED** to remain a member of this organisation.

015.2 Community Action Suffolk

It was **AGREED** to remain a member of this organisation.

015.3 Information Commissioner's Office

It was **AGREED** to remain a member of this organisation.

016. TO APPOINT THE FOLLOWING PORTFOLIO HOLDERS AND TO RECEIVE REPORTS

It was **AGREED** to place the item to elect new portfolio holders on the agenda for the July 2025 meeting. The existing portfolio holders gave reports:

016.1 Play Areas

Cllr. Mason expressed his extreme disappointment that two work parties had been set up to maintain the area, but only one other person had attended apart from himself.

016.2 Highways

No report.

016.3 Footpaths

No report.

016.4 Defibrillator

No report.

016.5 Gateway 14

Cllr. Bridges gave a full report, published on the website, on the stakeholder meeting which took place on 28th April 2025.

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016.7 Norwich to Tilbury Pylons Project

No report.

017. EXCHANGE OF INFORMATION

Cllr. Mason reported on the vandalism in the town and of the accidents by 12 Mill Road. It was also requested that the issue concerning passing places be places on the July agenda.

Cllr. Mason also reported that Buzzards, Barn Owls and Peregrine Falcons has been spotted near plot 51.

018. DATE OF NEXT PARISH COUNCIL MEETING

This next meeting of the Parish Council will be on 16th June 2025 at 7.30pm, in The Church Hall, The Lane.

The meeting then closed at 9.57pm.

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